

**ARIZONA COMPREHENSIVE CANCER CONTROL (AZ CCC)
RESEARCH COMMITTEE MEETING MINUTES
March 23, 2006**

In Attendance

John Carpten, Michael Berens, Jennifer Kjos, Jackie Palmenberg, Tim Flood, Amy Stoll, Jesse Nodora, Keith Provan

Role Call

Committee members introduced themselves. Jennifer reported there are 23 members remaining on the updated roster. Of these, eight people didn't respond to an email inquiring of their interest in continuing to serve on the committee. Dr. Carpten suggested contacting the remaining eight members one more time to determine their interest in continuing to serve on the committee. Jennifer will contact these members again and update the list accordingly.

Network Analysis

Dr. Nodora reminded everyone that Dr. Leischow has scheduled a meeting 4/10/06 at 3:00 PM to begin work on the Network Analysis project. Keith Provan and Scott Leischow will be taking the lead on the project. Anyone interested in participating with this project, please join the call.

The committee reviewed the handouts that were originally discussed by Dr. Provan at the 2/23/06 meeting. The graphs depicted on the handouts are examples of past network analysis projects. For the research committee's project, the methodology will be shaped by those questions the research committee decides to ask. The thickness of the lines between the nodes positively correlates to the intensity of the relationships.

The research committee determines the composition of the nodes and individuals or entities that will be queried for this project. Amy Stoll reported that Appendices C and D in the AZ Comprehensive Cancer Control Plan contain a listing of the major organizations involved in cancer research within the state. Utilizing this list may be a good starting point in identifying those who should be involved. The organizations listed in the Appendices can be respectively grouped into nodes that will be used to develop a map. Do we want to expand from Appendix C? Dr. Provan advised that the analysis would not get a full range of interaction if there were a substantial number of entities or individuals queried.

Dr. Provan explained that the network analysis will display who is connected to who, how they are connected and provide a picture of the network of organizations. How do we get the missing links linked to network?

Dr. Berens suggested adding a question regarding where other entities attend training. This can become a marketing piece for cancer control by producing a very effective document that provides data for grant and project proposals.

Dr. Berens also suggested adding questions regarding tissue banking. Who has tissue? Where was the tissue acquired? Does the entity have tissue that they can and are willing to share?

The Network Analysis Project will consist ideally of one comprehensive questionnaire broken down into a series of questions.

Dr. Provan and Dr. Leischow will meet next to discuss the project and report back to the group. How is a determination made regarding the strength of the links? How strong of a link indicates to respondents prior to survey.

Other Business

Dr. Flood will be gathering data from the cancer registry to determine facilities with tissue banking by cancer site. Dr. Carpten volunteered to assist with this project and will see if Dr. Berens may be interested in it also.

Action Items

- Update member list to create an active list.
- Contact Jennifer at kjosj@azdhs.gov or 602-364-1498 if you need a copy of the Network Analysis handouts.

Next Meetings

Network Analysis meeting: Monday, April 10th at 3:00

Full committee meeting: Thursday, April 27th from 12:00 Noon – 1:00 p.m.